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**MASCONOMET REGIONAL SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
20 ENDICOTT ROAD, BOXFORD, MA 01921  
MEMORANDUM**

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**TO:** MASCONOMET SCHOOL COMMITTEE  
**FROM:** KEVIN M. LYONS, SUPERINTENDENT   
**SUBJECT:** SUPERINTENDENT'S REPORT – SEPTEMBER 21, 2016  
**DATE:** SEPTEMBER 19, 2016

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**D. HIGH SCHOOL COURSE ENROLLMENTS**

Dr. Hodgdon will review current class enrollments in the High School and request School Committee approval to continue with six sections that are under the 14 student minimum. Laurie made the decision this summer, based on anticipated enrollments, to not run five sections of art classes. We left a one-year opening in art vacant, that opening as a result of a teacher being on leave for the year.

**E. REPORT FROM SAB**

We can expect a report from the Student Advisory Board. The SAB representative to the School Committee will meet with Student Council and class officers following each School Committee meeting to share information from the meeting and will also meet from time to time to gather information for reporting to the School Committee.

**F. REPORT FROM PRINCIPALS**

Dr. Hodgdon and Dr. Flaherty have included an outline of their reports in your packet.

**G. SUPERINTENDENT REPORT**

Middle School Open House— I know that Dr. Flaherty has reported on Middle School Open House in her report. I want to add the personal remark that I could not have been more impressed with the teacher presentations and the interactions that I saw visiting 15 or so classrooms. Our M.S. staff works very hard to ensure that Open House is a productive learning experience for parents and that home-school communication is at the center of all presentations and discussions.

Coordinated Program Review October 24-28— The Massachusetts Department of Elementary and Secondary Education conducts a Coordinated Program Review of each district on a 6-year cycle. Patty Bullard and her staff have been preparing for this visit for almost a year now, completing many of the required pre-visit tasks and preparing the required documentation. The on-site visit will take place during the week of October 24-28. DESE staff will review records and interview staff, students, and parents. Some weeks after

the review, the DESE will share a draft report with the District outlining its findings and the corrective actions that will be required. Ms. Bullard will be sharing this information with the School Committee at a future meeting this year.

Senior Parents' Post Secondary Planning Night — This annual event was held on Thursday evening by the High School Counseling Department. It was a well-attended session with many of the parents present indicating that they were “first-time” college parents. I have included the parent hand-out with this email message to provide you with a flavor of the information that was presented.



9-11 Memorial at Masco — If you did not get a chance to see it, our students, again this year, placed a large number of miniature United States flags on the lawn in front of the school to bring remembrance to the tragedy that took place in 2001. It was, as always, a moving sight. I saw and heard many classroom activities in the days leading up to 9-11, activities important to keeping this memory alive for future generations.



Realignment of Essential School Health Services Grant Participants — Masconomet has been part of the Essential School Health Services grant for a number of years in a cohort group coordinated by the Rockport Public Schools. Newburyport will now be our lead district. Karen Trevenen and I met last week with Newburyport School Nurse Leader Kathy Riccio. We look forward to this new relationship and sharing resources and information through this new regional grant management center.

Life is Good: The Book — The first community read organizing meeting of the year will be held on Tuesday September 20<sup>th</sup>. We are looking forward to sharing what each of the towns and school districts is doing to promote this community read and working together to make it successful. I should have some details to report on Wednesday.



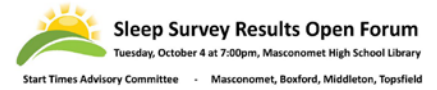
Umbrella Organizations Meeting 9/21/16 — The first Umbrella Organizations meeting of the year will take place on Wednesday morning, September 21<sup>st</sup>. I am attaching the agenda and a member roster for your information. I will have details to report on Wednesday.

Draft Vision and Values Statements Update — The Vision and Values Statements presented to the School Committee on August 20<sup>th</sup> have since been circulated to all staff for comment. I am attaching the current version that reflects a couple of changes made subsequent to the School Committee Retreat, including the addition of the High-Level statements that are more concise renditions of the statements.



## H. REPORT OF THE SUBCOMMITTEES

1. Budget Subcommittee — T. Buono
2. Policy Subcommittee — J. Spencer
  - a. Policy JFAAA Evidence of Residency/Guardianship – 1<sup>st</sup> Reading
  - b. Policy JK-R1 Student Discipline Guidelines – 1<sup>st</sup> Reading
  - c. Policy JK-R2 Suspension and Expulsion – 1<sup>st</sup> Reading
  - d. Policy JK-R3 Student Discipline and Students with Disabilities – 1<sup>st</sup> Reading
  - e. Policy JLDAA Confidentiality – 1<sup>st</sup> Reading
3. Community Relations Subcommittee — C. Miller
4. School Start Time Advisory Committee — W. Hodges
5. Turf-up Masco Update — W. Hodges



STAC conducted a survey of parents, staff, and students in the Tri-Town elementary schools and at Masconomet to ask about our children's sleep and about possible changes to school start time. At the forum, we will discuss what the survey tells us about the following questions:

- Who responded to the survey?
- How much sleep do our children actually get?
- What time are they going to bed and waking up?
- Do they need an alarm to wake up? Are they consuming caffeine to help them stay awake?
- Are they napping? Do they fall asleep in class?
- How much time do our children spend on homework?
- How much time do our children spend on extracurricular activities?
- How do they feel about their schedule?
- How do respondents feel about the current start times at all our schools?
- What do respondents feel would be the best start time and end time for our schools?

We will also talk about the next steps in the process. This is your opportunity to come and ask questions and share your thoughts about these surveys.

View survey results at [www.masconomet.org/domain/173](http://www.masconomet.org/domain/173)

## I. OLD/NEW BUSINESS

None known at this time.

## J. CONSENT AGENDA

1. Approval of Title I Grant (\$49,987), IDEA Grant (\$432,335), and Title IIA Grant (\$18,572)
2. Approve/Accept Policies Requiring New Reconsideration Date –

Policy JK Student Discipline	Policy JQ Student Fees, Fines, and Charges
Policy JLF Reporting Child Abuse	Policy JRB Use of Student Lists
Policy JLIA Supervision of Students	Policy JRD Student Photographs
3. Masco Youth Football Request for Use of Roberts Field on October 16, 2016
4. Warrants \$2,027,547.55 – Nine (9) Warrants Signed
  1. *The three named grants must be approved annually by the School Committee.*
  2. *The Policy Subcommittee has reviewed the policies listed in the Consent Agenda and in some cases had policies reviewed by legal counsel. There are no substantive changes to these policies and they are therefore presented for approval by consent.*
  3. *The request of Masco Youth Football is for a game on Roberts field, a not so common request that I feel the School Committee should approve. I approved an additional game anticipating School Committee approval as the late submission of the request did not permit its inclusion at the last School Committee meeting. These requests did not ask for fee waivers.*

## K. ADJOURNMENT

*As always, please contact me if you have any questions about the report, packet, or agenda.*